

Republic of the Philippines
WESTERN VISAYAS MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **Western Visayas Medical Center** in the CSC website:


PATRIZ DANNIELLE C. NAVA
HRMO

Date: July 30, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	MEDICAL OFFICER III	OSEC-DOHB-MDOF3-420018-2017	21	70,013.00	DOCTOR OF MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		WVMC
2	MEDICAL OFFICER III	OSEC-DOHB-MDOF3-420042-1998	21	70,013.00	DOCTOR OF MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		WVMC
3	MEDICAL OFFICER III	OSEC-DOHB-MDOF3-420071-1998	21	70,013.00	DOCTOR OF MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		WVMC
4	MEDICAL OFFICER III	OSEC-DOHB-MDOF3-420280-2021	21	70,013.00	DOCTOR OF MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		WVMC
5	NURSE II	OSEC-DOHB-NURS2-420691-2021	16	43,560.00	BACHELOR OF SCIENCE IN NURSING	4 HOURS OF RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	RA 1080		EMERGENCY DEPARTMENT
6	NURSE II	OSEC-DOHB-NURS2-420562-2021	16	43,560.00	BACHELOR OF SCIENCE IN NURSING	4 HOURS OF RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	RA 1080		DELIVERY ROOM
7	ADMINISTRATIVE ASSISTANT III (Secretary II)	OSEC-DOHB-ADAS3-420022-2014	9	23,226.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL)/FIRST LEVEL ELIGIBILITY		ENGINEERING AND FACILITIES MANAGEMENT SECTION
8	ADMINISTRATIVE ASSISTANT II (Human Resource Management Assistant)	OSEC-DOHB-ADAS2-420014-2013	8	21,448.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL)/FIRST LEVEL ELIGIBILITY		HUMAN RESOURCE MANAGEMENT SECTION
9	ADMINISTRATIVE ASSISTANT II (Accounting Clerk III)	OSEC-DOHB-ADAS2-420022-2014	8	21,448.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL)/FIRST LEVEL ELIGIBILITY		ACCOUNTING SECTION
10	WARD ASSISTANT	OSEC-DOHB-WARDA-420267-2021	7	20,110.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL)/FIRST LEVEL ELIGIBILITY		NURSING SERVICE

Instructions/Remarks:

NO APPLICATIONS SHALL BE DISCRIMINATED IN THE SELECTION PROCESS ON ACCOUNT OF GENDER, CIVIL STATUS, DISABILITY, RELIGION, ETHNICITY OR POLITICAL AFFILIATION

Interested and qualified applicants should signify interest through this link: <https://wvmciloilo.com/HRMO> not later than **August 20, 2025**.

Prepare and upload the following required documents upon application:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), with the required Work Experience Sheet, which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Certificate of eligibility/rating/license; and
4. Transcript of Records.

ONLY THOSE WHO HAVE APPLIED WITH COMPLETE DOCUMENTS AND MET ALL THE REQUIRED QUALIFICATION STANDARDS WILL BE CONSIDERED.