

Republic of the Philippines  
**WESTERN VISAYAS MEDICAL CENTER**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **Western Visayas Medical Center** in the CSC website:

  
**MARIA CORAZON T. BERJES**  
HRMO

Date: February 08, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	ADMINISTRATIVE OFFICER II (HUMAN RESOURCE MANAGEMENT OFFICER I)	OSEC-DOHB-ADOF2-5-2018	11	27,000.00	BACHELOR'S DEGREE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (PROFESSIONAL)/ SECOND LEVEL ELIGIBILITY	HUMAN RESOURCE MANAGEMENT OFFICE

**Instructions/Remarks:**

**NO APPLICATIONS SHALL BE DISCRIMINATED IN THE SELECTION PROCESS ON ACCOUNT OF GENDER, CIVIL STATUS, DISABILITY, RELIGION, ETHNICITY OR POLITICAL AFFILIATION**

Interested and qualified applicants should signify interest through this link: <https://wvmciloilo.com/HRMO> not later than **February 24, 2023**.

**QUALIFIED APPLICANTS** are advised to apply through:

<https://wvmciloilo.com/HRMO>

**Ready and upload the following required documents upon application:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), with the required Work Experience Sheet, which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Certificate of eligibility/rating/license; and
4. Transcript of Records.

**ONLY THOSE WHO HAVE APPLIED WITH COMPLETE DOCUMENTS AND MET ALL THE REQUIRED QUALIFICATION STANDARDS WILL BE CONSIDERED.**